

AUDITORS EVALUATION FORM

AUDITOR PROFILE

NAME					QUALIFICATION		
SURNAME					SYSTEM AUDIT	PROCESS AUDIT	PRODUCT AUDIT
LEVEL		LA		A			

EVALUATION CRITERIA

ITEM	COMPETENCY (KNOWLEDGE, SKILL, ATTRIBUTES)	PERFORMANCE			ACTIONS
		GREEN	YELLOW	RED	
UNDERSTAND and KNOWLEDGED					
1	STANDARD REQUIREMENTS				
2	AUDIT RULES or AUDIT CRITERIA				
3	CUSTOMER SPECIFIC REQUIREMENTS				
4	PROCESSES TO BE AUDIT				
5	APQP				
6	FMEA & CONTROL PLAN				
7	PROCESS CAPABILITY STUDY				
8	MSA				
9	SPC				
10	PPAP				
SKILLS					
1	AUDIT PLAN				
2	PRECESS ANALYSIS (TURTLE DIAGRAM)				
3	AUDIT CHECKLIST PREPARATION				
4	OPENING MEETING SKILL				
5	PROCESS APPROACH TO AUDITING				
6	CAPD APPROACH TO AUDITING				
7	QUESTION & ANSWER SKILL				
8	FOCUS ON PERFORMANCE AUDITING				
9	BASED ON OBJECTIVE EVIDENCES				
10	ANALYSIS & SYNTHESIZE DATA				
11	LINKAGE or CHECK-BACK TECHIQUE				
12	NONCONFORMITIES DECISION MAKING				
13	CLOSE-OUT SKILL				
14	TIME MANAGEMENT				
15	CLOSING MEETING SKILL				
16	REPORTING SKILL				
PERSONEL ATTRIBUTES or COMPETENCE					
1	DIPLOMATIC & TACTFUL				
2	ETHICAL & OPEN-MINDED				
3	VALUE ADDED FROM AUDITS				
4	OVERALL PERFORMANCE				